



EMPLOYMENT APPLICATION

PLEASE PRINT AND COMPLETE THE FOLLOWING IN FULL

PERSONAL

Position seeking: _____ Expected wage: _____

Date Available to Start: DD/MM/YYYY ____/____/____

Last	First	Middle	
Address, Street, Box, RR			
City	Province	Postal Code	Phone #
Are you legally eligible to work in Canada?			
<input type="checkbox"/> Yes <input type="checkbox"/> No			

EDUCATION

High School	Name and Location	# Years Completed	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No
University/College/ Trade /Technical School	Name and Location	Course/Major	From - To
Additional courses, seminars, workshops, etc....			

EMPLOYMENT

Are you willing to work shift work? yes no

Have you been employed by this company before? yes no

If yes, please provide dates: _____

EMPLOYMENT HISTORY – Please list your last 3 places of employment starting with the most recent.

#1	Name of Company:		
Address:		Phone #:	
Position Held and Brief Description of Duties:			
Dates Employed (From – To)		Reason for Leaving:	
Name of Supervisor:	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		

#2	Name of Firm:		
Address:		Phone #:	
Position Held and Brief Description of Duties:			
Dates Employed (From – To)		Reason for Leaving:	
Name of Supervisor:	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		

#3	Name of Firm:		
Address:		Phone#:	
Position Held and Brief Description of Duties:			
Dates Employed (From – To)		Reason for Leaving:	
Name of Supervisor:	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		

WORK RELATED REFERENCES: List any references not given above. Please do not list relatives.

Name	Occupation	Relationship	Phone #

Responding to the following questions will assist our efforts in determining the suitability of your application and placement within our organization. Responses are voluntary and are of a confidential nature. Thank you for your cooperation.

1. The nature of the work at Inventronics is manual labor, requiring frequent lifting of up to 25Kgs, bending and twisting, etc. Do you have any physical limitations which will affect your ability to perform any of the jobs for which you have applied?

Yes No

If yes, please indicate what functions you cannot perform and what accommodations could be made which would allow you to do the work adequately.

2. Have you ever been charged with a criminal or other offence for which a pardon has not been granted?

YES NO

If yes, give particulars of the charge, date and result in each case.

3. If hired, what personal characteristics, qualifications or job experience do you have that would be most helpful in your job performance with Inventronics?

4. How did you hear about Inventronics?

Newspaper Job Bank Word of Mouth Other

If *other*, please provide details _____

5. What knowledge and/or experience do you possess related to the following:

	No Experience	Some Experience	Knowledgeable
Blue print reading			
Instruction/method sheets			
Use of a vernier or protractor			
Accurate reading/reporting of measurements			
Mathematical calculations			
Workplace Health and Safety policies			
WHMIS			
Preventing Musculoskeletal Injuries: sprains and strains, etc			

	No Experience	6 Months Experience	1 year + Experience
Hand tools: ratchets, wrenches			
Sanders, grinders and small air tools			
Metal Fabrication			
Welding			
Powder Painting			
Forklift			
Computers			

I certify that all information I have provided in order to apply for and secure employment is true, complete and correct.

I understand that any information provided by me, that is found to be false, incomplete, omitted or misrepresented in any respect, will be sufficient cause to cancel further consideration of this application, or immediately discharge me from employment with cause when it is discovered.

I further acknowledge that for the purposes of determining my suitability for the position applied for an investigation may be made with respect to relevant information. I hereby consent to Inventronics Limited, its representatives, employees or agents collecting and retaining such information and conducting further investigations with respect to relevant information.

Signature _____ Date _____